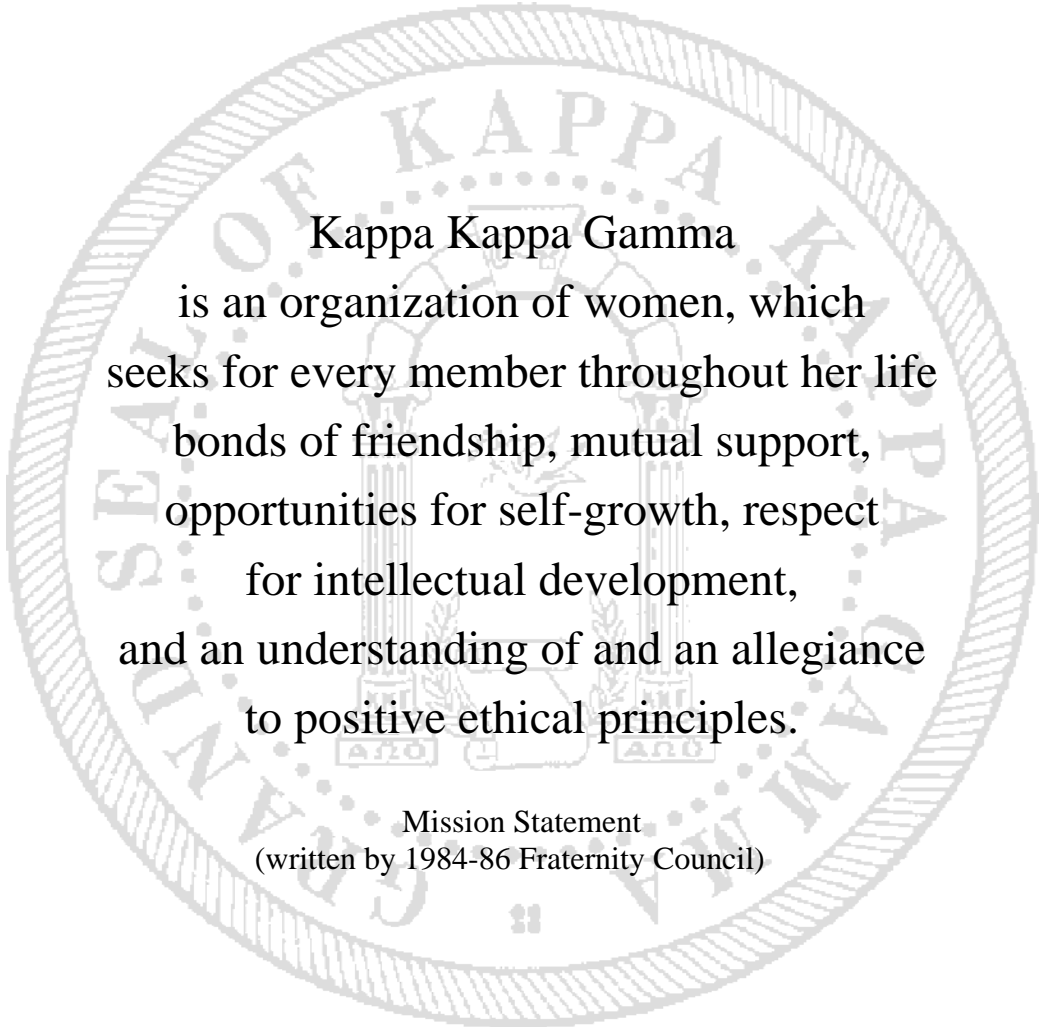




Bylaws
of
Kappa Kappa Gamma Fraternity

Adopted by the 2004 General Convention
Revised 2006, 2008 and 2010 General Conventions



Kappa Kappa Gamma
is an organization of women, which
seeks for every member throughout her life
bonds of friendship, mutual support,
opportunities for self-growth, respect
for intellectual development,
and an understanding of and an allegiance
to positive ethical principles.

Mission Statement
(written by 1984-86 Fraternity Council)

**KAPPA KAPPA GAMMA FRATERNITY BYLAWS
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PREAMBLE

We, believing a closer union in the bonds of friendship to be for our mutual benefit, appreciating the advantages to be derived from a secret fraternity, and feeling that in union there is strength, hereby form ourselves into an association for the development of nobler qualities of the mind and finer feelings of the heart, and for mutual helpfulness in the attainment of individual and social excellence.

BYLAWS

of

KAPPA KAPPA GAMMA FRATERNITY

ARTICLE I NAME

The name of the corporation shall be Kappa Kappa Gamma Fraternity.

ARTICLE II PURPOSE

The purpose of this Fraternity shall be:

To unite women, through membership, in a close bond of friendship, seeking to instill in them a spirit of mutual love and helpfulness, to the end that each member and the Fraternity-at-large may attain social, moral, and intellectual excellence;

To establish chapters at various colleges and universities, provide for their proper organization, installation, and operation, with each chapter having the right and responsibility to select members of its choice in accordance with Fraternity standards and procedures;

To cooperate with colleges and universities where chapters of the Fraternity are established, advance academic interest, and promote higher standards of social conduct;

To cooperate with other organizations in solving mutual problems and building higher standards of womanhood;

To advocate for and seek to address issues of concern for members and women in general;

To promote the establishment and growth of alumnae associations and encourage participation of alumnae in the Fraternity programs; and

To have and protect a distinctive and exclusive badge and other insignia of membership and office and keep secret the ritual.

ARTICLE III MEMBERSHIP

Section 1. Members.

A. Qualifications. A woman student matriculated in any college or university having a chapter of Kappa Kappa Gamma may be elected to membership in this Fraternity provided that:

1. She has demonstrated academic interest and has attained at least a “B” average or its equivalent under any other grading system from high school or at least a “C+” average or its equivalent under any other grading system for the previous completed term as a full-time student at a college or university. In extraordinary cases, the chapter may petition the Director of Membership for an exception.
2. She has demonstrated qualities of personal and group responsibility and congeniality.
3. She is not pledged to membership or a member of any similar college or university fraternity except honorary or professional fraternities.
4. She has not broken her pledge to membership in any other member group of the National Panhellenic Conference on that campus during the current calendar year.
5. She has not been initiated into any other member group of the National Panhellenic Conference.
6. She is willing to pledge herself to uphold the *Bylaws, Standing Rules and Policies* of the Fraternity.

B. Members of Petitioning Groups. Active and alumna members of a group petitioning for establishment of a chapter are eligible to become members of the Fraternity.

Section 2. Chapter Membership Selection. Chapters shall have the right and responsibility to select members of their choice in accordance with Fraternity standards and procedures.

Section 3. Classifications of Membership.

A. New Member. New members shall be women who have accepted an invitation to join the Fraternity but have not been initiated.

1. As a part of formal pledging to membership, new members shall sign a dated written pledge to membership witnessed in writing by an active or alumna member of the Fraternity.
2. New members shall have the right to attend all chapter meetings, speak in debate, and present their views to a committee on a referred question. New members shall not be present at a chapter meeting during ritual for initiated members nor vote on any question.

B. Active. Active members shall be:

1. Undergraduates enrolled at the college or university where they were initiated.
2. Members beyond their fourth academic year who choose to remain active members.
3. Graduate students who choose to remain active members.
4. Graduate students initiated while pursuing graduate courses.
5. Undergraduate members who enroll in a college or university where a chapter of the Fraternity is located and affiliate with such a chapter.
6. Undergraduate members who, after an absence of two or more years, return to any college or university where there is a chapter of the Fraternity, provided they have successfully completed one term of undergraduate work upon their return and have been approved to resume active membership by a three-fourths (3/4) vote of the chapter members present at the meeting and voting.

- C. Associate.** Associate members shall be:
1. Undergraduate members who transfer to a college or university and do not affiliate with a chapter or where no chapter is located.
 2. Undergraduate members who have been granted associate membership by the Province Director of Chapters, after receiving the approval of the chapter Advisory Board.

- D. Alumna.** Alumna members shall be:
1. Members who have received a college degree or have left college without receiving a degree.
 2. Members of petitioning groups who have been initiated into the Fraternity as alumnae.
 3. Members beyond their fourth academic year who choose to become alumna members.
 4. Members still attending college when the Fraternity Council has deemed it necessary to reorganize the chapter. (See the Fraternity *Bylaws*, Article XII, Section 3.)

Section 4. Resignation, Expiration, and Renewal of Pledge to Membership.

A. Resignation. A new member may resign from her pledge to membership upon presenting the reasons in writing to the chapter. The chapter shall accept such resignation and notify the new member, the Province Director of Chapters, the Director of Standards, and Fraternity Headquarters. The pin of a new member who has either broken her pledge to membership or resigned shall be surrendered to the chapter President.

- B. Expiration.** A pledge to membership shall expire:
1. At the end of one calendar year from the date of signing the College Panhellenic Membership Recruitment Acceptance Card, unless the new member is eligible for initiation.
 2. If the new member leaves college, or transfers to another college or university.

C. Renewal. The renewal of a pledge to membership shall require a three-fourths (3/4) vote of the chapter where she will be a new member, the approval of the original chapter if she has transferred, and the approval of the Director of Membership in extraordinary cases. The vote will be determined by those active members of the chapter present at the meeting and voting on the question. Notification of the renewal shall be sent to the Province Director of Chapters and Fraternity Headquarters.

Section 5. Initiation to Membership. A new member, upon fulfilling the requirements for Initiation, shall be initiated by her chapter and become a member of the Fraternity. Every initiate shall be given a certificate of membership by the Fraternity.

A. Requirements for Initiation.

1. A new member, who is registered as a full-time student during her pledge to membership year or during the term in which she pledged, has met all financial obligations and Fraternity standards of conduct, has completed a period of education about the Fraternity, and is in good standing with her educational institution, may be initiated. In extraordinary cases, chapters may petition the Director of Membership for an exception to these requirements.
2. The new member shall make provision for securing a badge before initiation.

B. Special Circumstances. A college alumna previously pledged to membership and eligible for initiation may petition the Fraternity Council no sooner than five years after the expiration of her pledge to be initiated. Initiation under these special circumstances shall be granted upon a three-fourths (3/4) vote of the Fraternity Council. Such an alumna shall become a member of the original chapter to which she was pledged.

C. Notification to Headquarters. At least two weeks before Initiation, the chapter shall send to the Fraternity Headquarters the names of the new members to be initiated. If the requirements for Initiation have been fulfilled, the Fraternity Headquarters shall issue the authorization for Initiation.

Section 6. Member in Good Standing.

- A. Active Member in Good Standing.** An active member in good standing shall be one who has met the requirements of the Fraternity *Bylaws, Standing Rules and Policies*, upheld the Fraternity standards of conduct and scholarship, and met her financial obligations.
- B. Alumna Member in Good Standing.** An alumna member in good standing shall be one who has met the requirements of the Fraternity *Bylaws, Standing Rules and Policies*, and met her financial obligations.

Section 7. Transfer of Membership. A member who transfers to a college or university where a chapter of the Fraternity is located may be affiliated by a three-fourths (3/4) vote of the members of such chapter present at the meeting and voting, provided that a statement of the member's good standing has been received from the original chapter. Upon leaving college she shall be considered a member of both her original chapter and the chapter with which she affiliated.

**ARTICLE IV
LEGAL COMPLIANCE**

- Section 1. Compliance with the Law.** Members of Kappa Kappa Gamma are subject to local, state/provincial, and federal laws. Members who violate such laws are subject to dismissal.
- Section 2. Hazing.** Hazing is prohibited. Any new, active, associate, or alumna member failing to comply with this statement shall be subject to dismissal from the Fraternity.
- Section 3. Alcohol.** The illegal use or misuse of alcoholic beverages by a new, active, associate, or alumna member shall render her subject to dismissal from the Fraternity.
- Section 4. Drugs.** Illegal use of drugs or the misuse or possession of illegal drugs by a new, active, associate, or alumna member shall render her subject to dismissal from the Fraternity.

**ARTICLE V
GENERAL CONVENTION OF THE FRATERNITY**

- Section 1. General Convention Meetings.** All meetings shall be open to any member of the Fraternity.
 - A. Regular Meetings.** The regular meetings of the members of the Fraternity shall be known as the General Convention and shall be held biennially. The date, time, and place shall be determined by the Fraternity Council. The purposes shall be to elect members of Fraternity Council and Regional Directors, adopt the biennial budget, consider reports, provide leadership training, and transact such business as may properly be proposed.
 - B. Special Meetings.** Special meetings of the General Convention may be called by a unanimous vote of the Fraternity Council, taken either with or without a meeting, or shall be called upon the written request of a majority of the chapters and alumnae associations.
 - C. Cancellation of General Convention.** In cases of emergency, the Fraternity Council, by a unanimous vote, taken either with or without a meeting, may cancel a General Convention, in which case it shall become the duty of that Fraternity Council to call a special meeting of the General Convention as soon as conditions permit.
- Section 2. Notice of Meetings.** Notice of meetings, both regular and special, shall be given by the Executive Director to all voting members, chapters, and alumnae associations entitled to representation at such meetings. Such notice shall state the date, time, place, and purposes of the meeting and shall be given not more than six, nor less than three months prior to the meeting date.

Section 3. Membership and Voting. The voting power of the members of the Fraternity shall be vested in the General Convention of the members. The privilege of making motions, debating, and voting shall be limited to the voting members of the General Convention.

A. Voting Members. General Convention shall be composed of the following voting members in good standing, entitled to one vote, and voting in person.

1. Fraternity Council
2. Regional Directors
3. Province Directors
4. Chairmen of Standing Committees
5. Retiring Leadership Consultants
6. One delegate from each chapter in good standing
7. One delegate from each alumnae association in good standing desiring representation. The alumnae associations shall each be entitled to one vote except that the total value of their vote shall not exceed the number of chapter delegates registered. The value of each alumnae association vote shall be established and announced with each report of the Credentials Committee.

B. Vote. A majority of votes of those members present at a meeting and voting shall decide in all cases except where otherwise specifically provided.

C. Non-voting Members. Members of Fraternity standing and special committees, representatives from chapters, Advisory Boards, House Boards, and visitors shall be non-voting members of the General Convention. The privilege of speaking may be granted to a non-voting member of the General Convention, at the discretion of the President.

Section 4. Quorum. A majority of the voting members as stated in the Fraternity *Bylaws*, Article V., Section 3., A. shall constitute a quorum.

Section 5. Nominating Committee.

A. Members. The Nominating Committee shall be composed of the Chairman, the Vice Chairman, a chapter and an association delegate from each region.

B. Chairman and Vice Chairman. The Nominating Committee Chairman and Vice Chairman will be appointed by the Fraternity President, with the approval of the Fraternity Council, following General Convention.

C. Nominating Committee Process. Chapter and association members of the Nominating Committee shall be selected at the Associate Council Seminar one year preceding General Convention.

1. The names of the alumnae associations and chapters in good standing in each region shall be placed on individual pieces of paper.
2. The Nominating Committee Chairman, in the presence of the Executive Director, shall draw one slip, thereby designating an alumnae association in each region and one slip thereby designating a chapter in each region who shall serve as members of the Nominating Committee.
3. The Nominating Chairman shall draw additional slips as alternates in the event a designated alumnae association does not send a delegate to General Convention.

D. Nominations. The Nominating Committee shall secure recommendations from members for nominees to Fraternity Council and Regional Director positions, present one candidate for each position, and report no later than the next to the last business meeting of General Convention. Nominations from the floor shall be in order following the report of the Nominating Committee, provided consent of the nominee has been obtained.

E. Election. The Fraternity President shall determine the date, time, and place of election in accordance with the Fraternity *Standing Rules*, Rule I.

F. Ballots. Voting shall be by ballot. The Executive Director shall be in charge of the preparation of the ballots.

G. Report. The Election Committee shall oversee the election and report at the first business meeting following the election.

Section 6. Expenses. The Fraternity shall pay expenses of General Convention and its members according to the Fraternity *Standing Rules*, Rule IV.

Section 7. Enacted Business. Any item of business concerning the welfare of the Fraternity consistent with the Fraternity *Bylaws* and *Standing Rules* may be brought before the General Convention and, when acted upon, shall not, subject to the Fraternity *Bylaws*, Article VI, Section 6., C., be changed by any officer or body until the next succeeding General Convention.

ARTICLE VI FRATERNITY COUNCIL

The administration of the affairs of the Fraternity shall be vested in the Trustees known as the Fraternity Council, who are elected officers of the Fraternity. In the interim between General Conventions, Fraternity business and property shall be managed by or under the direction of the Fraternity Council, except where the law, the Fraternity *Articles of Incorporation*, *Bylaws*, or *Standing Rules* require that an action be authorized by the General Convention.

Section 1. Fraternity Council. Members of the Fraternity Council shall be the President, Vice President, Treasurer, Director of Alumnae, Director of Chapters, Director of Membership, Director of Programs and Education, and Director of Standards.

Section 2. Qualifications. Fraternity Council members shall be alumna members in good standing of the Fraternity. To be eligible for election, a candidate shall have served the Fraternity within ten years prior to election as a member of the Fraternity, Regional, or Associate Council, chairman of a Fraternity standing or special committee, Fraternity Council Assistant, Leadership Consultant, or a member of the Foundation Board of Trustees.

Section 3. Election and Term of Office. These officers shall be elected at the General Convention by a majority vote. They shall take office at the close of Convention and shall hold office for a term of two years or until their successors are elected. No member shall be elected to the same office for more than two terms.

Section 4. Meetings.

A. Regular Meetings. Regular meetings of the Fraternity Council shall be held at least twice in the interim between General Conventions. Other meetings shall be held at such time and place as may be fixed by the President after consulting with the Fraternity Council. Reasonable notice of date, time, and place of such meeting shall be sent to each member of the Fraternity Council.

B. Special Meetings. Special meetings of the Fraternity Council may be called by the President and shall be called upon the written request of five of its members. Reasonable notice of date, time, and place of such meeting shall be sent to each member of the Fraternity Council.

C. Business Without a Meeting. The Fraternity Council may conduct business without a meeting as long as the decisions are written and unanimous.

Section 5. Quorum. Two-thirds (2/3) of the members of the Fraternity Council shall constitute a quorum.

Section 6. Duties and Emergency Powers.

A. Duties. The duties of the Fraternity Council shall include the following:

1. To act for the Fraternity in the interim between General Conventions.
2. To manage the business, finances, and property of the Fraternity.
3. To interpret the Fraternity *Bylaws* and *Standing Rules* between General Conventions and to formulate the Fraternity *Policies* as may be necessary.
4. To approve engaging the services of professional advisers as necessary.

5. To have jurisdiction over all cases of loss of membership from the Fraternity and reinstatement. (See the Fraternity *Standing Rules*, Rule XV., XVI., and XIX.)
 6. To authorize and be responsible for the supervision and editing of all publications of the Fraternity.
 7. To appoint the Leadership Consultants annually.
 8. To make appointments as may be necessary and supervise the work assigned.
 9. To report to the General Convention all action taken by the Council.
 10. To adopt rules governing the conduct of its business and transact business by mail.
 11. To recommend the Chapter Consultant awards to the Board of Trustees of the Kappa Kappa Gamma Foundation.
 12. To appoint representatives to serve on the Foundation Board of Trustees as provided for in the Code of Regulations of the Kappa Kappa Gamma Foundation.
 13. To perform such other specific duties as may be provided for in the Fraternity *Bylaws*, *Standing Rules*, *Policies*, and parliamentary authority.
- B. Fraternity Council Member Duties.** The duties of the individual Fraternity Council members are stated in Fraternity *Standing Rules*, Rule VI.
- C. Emergency Powers.** In the intervals between General Conventions, the Fraternity Council may, if it determines in its discretion that an emergency exists which requires immediate action by vote of the General Convention, exercise the voting power vested in that Convention provided that any such Fraternity Council action shall be reported at the next General Convention.

Section 7. Vacancies.

- A. Vacancies.** Vacancies in the membership of the Fraternity Council shall be filled for the unexpired term by a majority vote of the remaining members.
- B. Temporary Absence.** In the event a member of the Fraternity Council is unable temporarily to perform the duties of her office, the Fraternity Council shall assign such duties to another member of the Fraternity Council, or to some other member of the Fraternity, who in this case, shall have the right to vote.

Section 8. Request for Resignation or Removal from Office. A Fraternity Council member may be requested to resign from office or may be removed from office when, in the opinion of the President and a majority of the Fraternity Council members, the welfare of the Fraternity necessitates it.

- A. Request for Resignation.** A three-fourths (3/4) vote of the remaining members of the Fraternity Council shall be necessary to request the written resignation of the Fraternity Council member within a designated time. The Fraternity Council member shall be given the opportunity to defend herself.
- B. Removal.** If the resignation is not received within the time designated, the powers and duties of the officer as a member of the Fraternity Council shall be suspended. A three-fourths (3/4) vote of the remaining members of the Fraternity Council shall be necessary to remove the officer. The Executive Director shall notify the member of the action taken.

ARTICLE VII REGIONS

Section 1. Membership. The provinces of the Fraternity shall be grouped into regions with geographic boundaries determined by the Fraternity Council.

Section 2. Officers. The officers of each region shall be the Regional Director(s) of Alumnae and of Chapters.

Section 3. Qualifications. Each director shall be an alumna in good standing of the Fraternity. To be eligible for election, a candidate shall have served the Fraternity within ten years prior to election as a member of the Fraternity Council, as a Regional or Province Director, member of a Fraternity standing or special committee, Fraternity Council assistant, Leadership or Chapter Consultant, or a member of the Foundation Board of Trustees.

Section 4. Election and Term of Office. Regional Directors shall be elected at the General Convention by a majority vote and take office at the close of General Convention. They shall hold office for a term of two years. Directors shall be eligible for re-election to the same office for one additional term.

Section 5. Regional Council. The Regional Council shall consist of the Regional Directors of Alumnae and of Chapters who shall hold at least one meeting in the interim between General Conventions.

Section 6. Duties. Duties shall be to oversee the work of the Province Directors of Alumnae and Chapters, confer with the Fraternity Council regarding the effective operation of the regions and the business of the Fraternity, and make recommendations to the Fraternity Council and the Associate Council for the functioning of the alumnae associations and chapters within the regions.

Section 7. Vacancies.

A. Vacancies. Vacancies in the membership of the Regional Council shall be filled for the unexpired term by Fraternity Council appointment.

B. Temporary Absence. In the event a member of the Regional Council is unable temporarily to perform the duties of her office, the Fraternity Council shall assign such duties to another member of the Regional Council, or to some other member of the Fraternity, who in this case, shall have the right to vote.

Section 8. Request for Resignation or Removal from Office. A Regional Director may be requested to resign from office or may be removed from office when, in the opinion of the President and a majority of the Fraternity Council members, the welfare of the Fraternity demands it.

A. Request for Resignation. A three-fourths (3/4) vote of the Fraternity Council shall be necessary to request the written resignation of the Regional Director within a designated time. The Regional Director shall be given the opportunity to defend herself.

B. Removal. If the resignation is not received within the time designated, the powers and duties of the officer as a member of the Regional Council shall be suspended. A three-fourths (3/4) vote of the Fraternity Council shall be necessary to remove a Regional Director. The Executive Director shall notify the member of the action taken.

ARTICLE VIII PROVINCES

Section 1. Membership. The alumnae associations and chapters of the Fraternity shall be grouped into provinces formed with regard to the geographic locations of chapters with boundaries of provinces being determined by the Fraternity Council.

Section 2. Officers. The officers of each province shall be the Province Directors of Alumnae and of Chapters.

Section 3. Qualifications. Alumnae in good standing, who have previously given their consent and have been active in Fraternity work, shall be eligible for election as Province Directors.

Section 4. Election and Term of Office. Province Directors elected at Province Meeting shall take office immediately following Associate Council Seminar and remain in office for a term of two years. Province Directors shall be eligible for re-election to the same office for one additional term.

Section 5. Election of Province Directors.

- A. Province Nominating Committee Chairman.** The Province Nominating Chairman shall secure recommendations from members for nominees to Province Director positions, be an alumna member in good standing, and be appointed by the Fraternity Council. The chairman shall work under the direction of the Fraternity Nominating Committee Chairman and shall serve on the Province Nominating Committee without vote.
- B. Province Nominating Committee.** The Province Nominating Committee shall consist of three chapter and two association delegates who shall be appointed by the Province Directors at the first province business meeting. A Fraternity Council Representative shall act as an adviser to the committee, without vote.
- C. Election.** Election shall be held at a date, time, and place determined by the Province Directors. Province Directors shall be elected at the Province Meetings by a majority vote.

Section 6. Duties. The duties of the Province Director(s) shall be to work with and visit the alumnae associations or chapters in her province under the supervision of the Regional Director of Alumnae or Chapters, plan Province Meeting under the supervision of the Regional Directors of Alumnae and Chapters, preside at the meeting, and maintain the archives of her office.

Section 7. Vacancies. In case an office becomes vacant for any reason, such vacancy shall be filled by Fraternity Council appointment.

Section 8. Request for Resignation or Removal from Office. Any Province Director failing to perform her duties shall be removed from office by a three fourths (3/4) vote of Fraternity Council. The Province Director shall be given the opportunity to defend herself.

Section 9. Province Meetings.

- A. Purpose.** The purpose of a Province Meeting shall be to elect Province Directors, provide leadership training, discuss matters of mutual interest, and make recommendations to the Regional and Fraternity Councils.
- B. Representation.** Each chapter of the province shall be represented by a delegate and each alumnae association shall be entitled to representation by a delegate.
- C. Voting.** Chapter delegates from chapters in good standing shall each be entitled to one vote. Delegates from alumnae associations in good standing shall each be entitled to one vote except that the total value of the association delegates' vote shall not exceed the number of chapter delegates registered. The value of each association delegate's vote shall be established at each business meeting. The Province Directors shall each be entitled to one vote.

Section 10. Associate Council. The Associate Council shall consist of the Province Directors of Alumnae and of Chapters who shall hold at least one meeting in the interim between General Conventions. The duties shall be to confer with the Fraternity Council regarding the business of the Fraternity and the effective operation of the provinces and make recommendations to the Fraternity Council and the Regional Council for the functioning of the alumnae associations and chapters within the provinces.

**ARTICLE IX
FRATERNITY STANDING COMMITTEES**

There shall be the following standing committees appointed by and under the supervision of the Fraternity Council: Bylaws, Chapter Support, Extension, Field Representatives, Finance, General Convention, History, *The Key* Publication, Panhellenic Affairs, Publications, Public Relations and Ritual.

Section 1. Duties. The duties of the standing committee chairmen shall be to maintain files for the committee, communicate regularly with the Fraternity Council and committee members, submit reports, attend General Convention and other meetings as requested, submit a budget as requested and monitor the committee budget, and plan a program for the committee with the approval of the Fraternity Council.

Section 2. Removal. Any standing committee chairman failing to perform her duties shall be removed from office by a majority vote of the Fraternity Council.

ARTICLE X CHAPTERS

Section 1. Chapter Names. Chapters shall be designated by the letters of the Greek alphabet beginning with Alpha, but chapters designated by letters borne by older chapters shall be further distinguished by prefixing Beta, signifying the second of that name, or by Gamma, signifying the third, and so on through the alphabet. In the official lists, the word "deuteron" shall be affixed to the names of reestablished chapters.

Section 2. Establishing New Chapters. The establishment of new chapters shall be under the supervision of the Fraternity Council. A new chapter may be colonized by membership selection directed by the Fraternity Council or upon receipt of a petition from a qualified group of women.

A. Vote. The Fraternity Council, Regional and Province Directors of the province involved, upon receipt of reports from the Extension and Finance Committees, shall vote on the question of proceeding with the establishment of a new chapter. A three-fourths (3/4) vote is required for the Fraternity Council to proceed with plans to colonize and establish a new chapter.

B. Colonization by Petition. If the chapter will be colonized by petition, the Fraternity Council will request the petitioning group possessing the qualifications for membership to send a letter of petition signed by members of the group.

C. Initiation into Membership in New Chapters.

1. All those whose names appear on the petition and all those pledged to membership in a colony shall be initiated as charter members, provided they have fulfilled the requirements of the college Panhellenic and the Fraternity. A petitioner or a new member of a colony not initiated at the time of the installation of the chapter may be initiated at a later date as a charter member at the discretion of Fraternity Council.
2. Other undergraduate members of a petitioning group may be initiated, provided they possess the qualifications for membership and have fulfilled the requirements for Initiation. They shall become the first initiates of the new chapter.
3. At the discretion of the Fraternity Council, alumna members or sponsors of the petitioning organization may be initiated, provided such alumnae or sponsors have completed at least one year in the college or university, completed a period of Fraternity education, and have met their financial obligations.
4. Alumnae, who did not attend the chapter installation or first Initiation, may be initiated within a period of time established by the Fraternity Council for such initiations. Alumna members of a group that becomes a chapter of the Fraternity may be initiated by some other chapter specified by the Fraternity Council. Such alumnae, initiated by proxy, shall become members of the original chapter.

ARTICLE XI CHAPTER ORGANIZATION AND MANAGEMENT

Section 1. Meetings. Each chapter shall meet regularly every week during the academic year and shall hold a formal meeting at least once a month.

Section 2. Officers. The officers of a chapter shall be: President, Vice President-Standards, Vice President-Organization, Vice President-Academic Excellence, Recording Secretary, Corresponding Secretary, Treasurer, Registrar and Marshal. Chapters may combine chapter offices and duties.

Section 3. Standing Committee Chairmen. The standing committee chairmen shall be: Education, Event, House, Membership, New Member, Panhellenic, Philanthropy, Public Relations and Risk Management. Chapters may combine standing committee chairmen and duties.

Section 4. Standing Committees. The standing committees shall be Academic Excellence, Catalog, Chapter Organization, Education, Event, Finance, House, Membership, New Member, Panhellenic, Philanthropy, Public Relations, Risk Management, Ritual and Standards. Chapters may combine standing committees and duties.

Section 5. Qualifications of Officers and Standing Committee Chairmen.

A. Eligibility. Only members meeting all financial obligations, standards of conduct, and attaining at least a "C+" average or its equivalent for the previous term shall be eligible to be nominated for or hold office, unless an exception is granted by the Province Director of Chapters in consultation with the Regional Director of Chapters.

B. Maintaining Eligibility. If an officer or standing committee chairman fails to maintain the qualifications to hold office, she shall become ineligible to remain in office unless an exception is granted by the Province Director of Chapters in consultation with the Regional Director of Chapters.

Section 6. Nomination, Election and Installation of Officers and Standing Committee Chairmen.

A. Nominations.

1. The Nominating Committee shall consist of a chairman appointed by the Chapter Council and at least four additional members, including representation from each academic class, elected one month in advance of the chapter election. A member of the Advisory Board shall act as adviser to the committee, without vote.
2. The committee, by majority vote, shall nominate one candidate for each office to be filled and one for each standing committee chairmanship. Written suggestions for candidates from members of the chapter shall be carefully reviewed. The committee shall secure the consent of the nominee prior to placing her name in nomination.
3. The committee shall report the slate of nominees to the members at the meeting one week prior to the election.
4. Nominations from the floor shall be called for following the report of the Nominating Committee and before the election.

B. Election. Chapter election of officers and standing committee chairmen shall be held annually between November 1 and March 31, unless an exception is granted by the Province Director of Chapters in consultation with the Regional Director of Chapters. Voting shall be by ballot and a majority vote of the members present at the meeting and voting shall elect.

C. Installation of Officers. All chapter officers and standing committee chairmen shall be installed at a formal meeting following a satisfactory period of officer training.

Section 7. Chapter Council. The Chapter Council shall be the Executive Committee of the chapter.

A. Membership. The Chapter Council shall consist of the following members: the President as Chairman, Vice President-Standards, Vice President-Organization, Vice President-Academic Excellence, Recording Secretary, Corresponding Secretary, Treasurer, Registrar, Marshal, Education Chairman, Event Chairman, House Chairman, Membership Chairman, New Member Chairman, Panhellenic Delegate, Philanthropy Chairman, Public Relations Chairman, Risk Management Chairman and special committee chairmen as necessary.

B. Duties. The duties of the Chapter Council members shall be:

1. To be responsible for the proper functioning of the chapter.
2. To carry out their duties as defined in the chapter manuals in conjunction with the *Fraternity Bylaws, Standing Rules and Policies*.
3. To administer the chapter finance program according to the guidelines approved by and under the direction of the Fraternity Council.
4. To send representatives to the College Panhellenic organization in accordance with National Panhellenic Conference Unanimous Agreements and according to the structure of the respective College Panhellenic.
5. To make reports as specified in chapter manuals or as requested by the Fraternity Council, the Regional or Province Directors of Chapters, or the chairmen of Fraternity standing committees.
6. To ensure that the archives of the chapter are properly maintained including an alphabetical roll and chronological index of chapter initiates, proxy initiates, and affiliates.

Section 8. Delegates. Each chapter shall elect a delegate and two alternates who are in good standing to attend the General Convention of the Fraternity and Province Meeting.

Section 9. Removal of Officers and Standing Committee Chairmen. The Chapter Council, with the approval of the Advisory Board, may recommend to the chapter the removal of any officer or standing committee chairman failing to perform adequately the duties of her office, failing to maintain Fraternity standards, or falling below academic requirements. The officer or standing committee chairman shall be given the opportunity to defend herself.

A. Vote. A three-fourths (3/4) vote of the chapter members present at the meeting and voting shall be required to remove an officer or standing committee chairman. If the officer or chairman is not removed by chapter vote, she may be removed by the Advisory Board with approval of the Province Director of Chapters.

B. Vacancies.

1. A vacancy in any office shall be filled by a majority vote of the chapter members present at the meeting and voting from a nomination made by the Chapter Council. Following the Chapter Council nomination, nominations from the floor shall be in order.
2. In the event an officer or standing committee chairman is temporarily unable to perform the duties of her office, the Chapter Council shall assign such duties to another member of the chapter who shall have the right to vote.

Section 10. Chapter Advisers and Advisory Boards. Alumna advisers in good standing shall be selected annually as a Board with the joint approval of the chapter and the Executive Board of the local alumnae association. Advisers to each of the chapter officers, standing committees, the Chapter Council and the Panhellenic Delegate shall serve in an advisory capacity without vote. In the absence of a local alumnae association, the Board may be selected with joint approval of the Province Director of Chapters and the Coordinator of Chapter Support.

Section 11. Chapter Archives. The archives of the chapter shall consist of the items listed in the Fraternity manuals. All archive properties pertaining to Ritual, except when in use, shall be kept in a locked place suitable for security of these materials. All archive documents, records, resources and memorabilia, which are not secret in nature, shall be maintained in a secure manner.

Section 12. Chapter Bylaws. Each chapter shall adopt its own bylaws, which shall be consistent with the Fraternity *Bylaws, Standing Rules and Policies*.

ARTICLE XII CHAPTER STANDING

(Use in conjunction with Fraternity *Standing Rules*, Rule XX.)

- Section 1. Chapter in Good Standing.** A chapter in good standing shall be one that has met the standards of the Fraternity in scholarship, finance, and conduct and has fulfilled all chapter obligations and requirements as stated in Fraternity *Bylaws*, *Standing Rules* and *Policies*.
- Section 2. Chapter not in Good Standing.** A chapter placed on probation or suspended by Fraternity Council for failure to maintain Fraternity standards in scholarship, conduct, finance or failure to uphold the Fraternity *Bylaws*, *Standing Rules* and *Policies* is not in good standing.
- Section 3. Reorganization of a Chapter.** The reorganization of a chapter shall occur when the Fraternity Council deems it is in the best interest of the chapter and the Fraternity, and after consulting with the local alumnae association, Advisory Board and House Corporation. Any current collegiate member of that chapter may be designated an alumna, and shall remain an alumna unless otherwise designated by the Fraternity Council. (See the Fraternity *Bylaws*, Article III, Section 3., D., 4.) The Fraternity Council, in consultation with local alumna representatives, may select current chapter members to assist with the reorganization.
- Section 4. Removal of a Chapter.** The removal of a chapter shall be initiated and supervised by the Fraternity Council. A chapter may or may not have been on a warning of probation, probation, or suspension prior to the vote of the Fraternity Council to proceed with removal.
- Section 5. Surrender of Charter.** A chapter may petition to sever connection with the Fraternity by presenting a written request to the Fraternity Council, stating reasons in full, signed by three-fourths (3/4) of the active members of the chapter and three-fourths (3/4) of the chapter Advisory Board.
- A. Investigation.** The Fraternity Council shall make a complete investigation of the situation and send a report to the chapter, the Regional and Associate Councils, and the alumna members of the chapter.
 - B. Vote.** The Fraternity Council shall vote upon granting the request. A three-fourths (3/4) vote shall be required. The chapter, the Regional Council, and the Associate Council shall be notified of the action taken.
 - C. Requirements.** If the request of the chapter to surrender its charter is granted, the charter shall be withdrawn when the chapter has fulfilled the requirements as stated in the Fraternity *Standing Rules*, Rule XX., Section 6.
 - D. Fraternity Council Action.** If the vote of the Fraternity Council refuses the request of the chapter, the chapter shall be required to obtain, in addition to the petition, an affirmative vote of at least one-third (1/3) of its alumnae. At the end of six months from the date upon which the Fraternity Council refuses the request, if the petition has not been withdrawn and an affirmative vote of at least one-third (1/3) of the chapter alumnae has been obtained, the request shall be granted when the chapter has fulfilled the requirements as stated in the Fraternity *Standing Rules*, Rule XX., Section 6.
- Section 6. Reestablishment of a Chapter.** A special committee shall be appointed to investigate the request for reestablishment of a former chapter.

ARTICLE XIII ALUMNAE

Kappa Kappa Gamma alumnae may organize locally as associations to further the work of the Fraternity and extend friendship to all members. A group of alumnae may petition the Fraternity Council to establish an association. A three-fourths (3/4) vote of the Fraternity Council shall be necessary to establish an association. The date of Fraternity Council approval of the application shall be considered the date of establishment.

**ARTICLE XIV
ALUMNAE ASSOCIATION ORGANIZATION AND MANAGEMENT**

Section 1. Meetings. An association shall hold at least four meetings during the year. In an association with satellite or special interest groups, a meeting of the entire membership shall be held a minimum of twice a year. The disbursement of philanthropic funds shall be voted upon at a meeting of the association membership.

Section 2. Officers. The officers of an association shall be a President, Secretary, Treasurer, and such officers as may be considered necessary.

A. Qualifications. A member in good standing of an association shall have paid dues for the fiscal year to be eligible to hold office or represent the association as a delegate to General Convention, Province Meeting or Alumnae Panhellenic.

B. Election and Term of Office. The officers shall be elected at a meeting prior to April 30 of each year. Officers shall take office by July 1 of each year and shall hold office for one year, or until their successors are installed.

Section 3. Executive Board.

A. Membership. The Executive Board shall consist of the officers.

B. Duties. The duties of the Executive Board shall be:

1. To carry out its duties as defined in alumnae association manuals in conjunction with the *Fraternity Bylaws, Standing Rules and Policies*.
2. To represent the association in the interim between meetings, vote on any question requiring the action of the association prior to the next meeting, or on such matters designated in the association bylaws.
3. To administer the finances of the association.
4. To appoint a representative to the local/area Alumnae Panhellenic.
5. To appoint a Membership Reference Committee that gathers information on prospective new members and sends that information to the chapters.
6. To have the authority to act for the association in the absence of a quorum at any meeting.

Section 4. Delegates. Each association shall be entitled to representation at General Convention of the Fraternity and Province Meeting by a delegate in good standing.

Section 5. Vacancies. A vacancy in any office shall be filled by a majority vote of the Executive Board present at the meeting and voting.

Section 6. Archives. Associations shall maintain the charter, current copy of the *Fraternity Bylaws, Standing Rules and Policies*, and the records of the association in the archives.

Section 7. Alumnae Association Bylaws. Each association shall adopt its own bylaws, which shall be consistent with the *Fraternity Bylaws, Standing Rules and Policies*.

**ARTICLE XV
ALUMNAE ASSOCIATION STANDING**

Section 1. Good Standing. An association in good standing shall be one that has upheld the standards of the Fraternity and has met all association obligations as stated in the *Fraternity Bylaws, Standing Rules and Policies*.

Section 2. Surrender of Charter. An association, voting to disband, shall give three months notice in writing of such intention to the Director of Alumnae. At the end of this period, provided the request to disband has not been withdrawn, the charter shall be surrendered and the archives be sent to the Fraternity Headquarters. All remaining assets shall be transferred to the Kappa Kappa Gamma Foundation.

Section 3. Withdrawal of Charter. An association which has failed to fulfill the requirements prescribed in the *Fraternity Bylaws, Standing Rules and Policies*, and upon the recommendations of the Regional Director of Alumnae and the Province Director of Alumnae during any year, may be notified by the Director of Alumnae that unless the requirements are fulfilled within the next year, the charter of the association shall be withdrawn. At the end of this period, unless the Fraternity Council votes to give an extension of time, the name of the association shall be removed from the Fraternity roll. The charter and archives of the association shall be sent to the Fraternity Headquarters. All remaining assets shall be transferred to the Kappa Kappa Gamma Foundation.

Section 4. Reestablishment of an Alumnae Association. A three-fourths (3/4) vote of the Fraternity Council shall be necessary for reestablishment of an association which has surrendered its charter or whose charter has been withdrawn.

ARTICLE XVI FINANCE

Section 1. Fraternity Council Responsibilities. The Fraternity Council shall be responsible for the acquisition, management, and disposition of the property and equipment of the Fraternity. The Fraternity Council shall approve the biennial budget prior to adoption at the General Convention of the Fraternity and shall establish procedures for all disbursements in accordance with the budget adopted. The Fraternity Council shall adopt an investment policy. The Fraternity Council shall have the authority to lend Fraternity funds to a chapter house corporation or a house association, invest and reinvest in chapter house property, and purchase or dispose of such properties as are used for general Fraternity purposes according to policies recommended by the Fraternity Finance Committee.

Section 2. Finance Committee. The Finance Committee shall be composed of the Finance Chairman, the Fraternity Treasurer, the Chapter Support Chairman, and at least three persons appointed by the Fraternity Council, one of whom may be a non-member qualified by experience in financial operations. The appointees shall serve for a term of three years or until their successors are appointed. One-third (1/3) of the appointees shall be appointed each year. No appointee shall serve for more than two consecutive terms.

Section 3. Audit and Tax Returns.

A. **Audit Charter.** The Kappa Kappa Gamma Fraternity shall adhere to the Audit Charter, which shall be reviewed annually by the Finance Committee.

B. **Audit Committee.** The Finance Chairman, or her designee, shall oversee the Audit Committee, composed of a minimum of three Finance Committee members, one of whom is the Fraternity Treasurer.

C. **Audit and Tax Returns.** An audit of the Fraternity finances shall be conducted annually by a Certified Public Accountant and appropriate tax returns filed annually.

Section 4. Fiscal Year. The fiscal year of the Fraternity, chapters, alumnae associations, house corporations, and unincorporated chapter house associations shall be from July 1 to June 30, inclusive.

Section 5. Insurance. The Kappa Kappa Gamma Fraternity will affect and maintain a Fraternity Master Insurance Program. Officers of the Fraternity, chapters, house corporations, unincorporated house associations, alumnae associations, advisers and Fraternity staff will be covered through this program.

Section 6. Investment of Fraternity Funds.

A. **Investments.** The Finance Committee shall monitor and review investments and securities performance according to the Fraternity Investment Policy.

B. Real Estate Investments. The Finance Committee, upon approval of the Fraternity Council, may invest in mortgages or deeds of trust on real estate providing such obligations are on such real estate and payable directly to the Fraternity.

C. Chapter Facilities. The Finance Committee shall assist chapters, house corporations, and house associations with acquisition and maintenance of chapter facilities for programs and activities, including the housing of chapter members. All chapter facilities shall be insured under the Fraternity insurance program.

D. Earnings from Investments and Interest. Income from investments of the Fraternity may be set aside and used for scholarships, student loans, loans on local chapter housing, leadership and citizenship schools and services, educational, and other similar purposes.

Section 7. Liabilities. Total current liabilities, including contingent liabilities and mortgage notes payable assumed by the Fraternity, shall not exceed fifty percent (50%) of the assets of the Fraternity.

Section 8. Bank Accounts. All funds belonging to the Fraternity, its chapters, house corporations, unincorporated chapter house associations, and alumnae associations shall be deposited in Federal Deposit Insurance Corporation (FDIC) or Canadian Deposit Insurance Corporation (CDIC) insured banking institutions or Security Investor Protection Corporations (SIPC) insured brokerage firms.

Section 9. Disbursements. Disbursements shall be made in accordance with the biennial budget of the Fraternity.

Section 10. Fundraising. No chapter, alumnae association, Advisory Board, House Board or individual member shall undertake any financial drive or campaign of more than local extent in the name of the Fraternity without first securing the recommendation of the Finance Committee and approval of the Fraternity Council.

ARTICLE XVII FEES

Section 1. Fees. Fees shall be payable to Kappa Kappa Gamma Fraternity and sent to Fraternity Headquarters.

A. New Member Fee. Each new member, charter member, first initiate, and alumna of a petitioning group shall pay a new member fee of one hundred sixty-five dollars (\$165.00) within one month after signing the pledge to membership and before initiation.

B. Renewal Fee. A renewal fee of fifty dollars (\$50) and the new member fee of one hundred sixty-five dollars (\$165.00) are required for any woman repledged to membership. Exceptions may be granted, under unusual circumstances, by the Director of Membership.

C. Annual Per Capita Fee.

1. Active members, eighty-two dollars (\$82.00).
2. Undergraduate members who have been granted associate membership by the Province Director of Chapters, eighty-two dollars (\$82.00).
3. Alumna members, seventeen dollars (\$17.00)

D. Reinstatement Fee. The reinstatement fee for a former member shall be three hundred dollars (\$300.00) payable upon reinstatement.

Section 2. Fraternity Operating Fund. The Fraternity Operating Fund shall receive income from new member fees, per capita fees, reinstatement fees, Convention registration fees, interest and dividends from investments, gifts, bequests, memorials, and miscellaneous income. The income shall be lent, invested, donated, and administered for educational, social, endowment, philanthropic, and operational purposes.

- A. **Uses.** The Fraternity Operating Fund shall be used to maintain the Fraternity organization and its purpose, provide each member with a life subscription to *The Key*, provide for a General Convention, and may be used for loans for chapter housing.
- C. **Budget Adjustments.** When necessary, budget adjustments within the Fraternity Operating Fund shall be reviewed by the Finance Committee and approved by the Fraternity Council.

**ARTICLE XVIII
HOUSE CORPORATION AND HOUSE ASSOCIATION**

Section 1. Chapter House Corporation. A chapter house corporation shall own or lease, and maintain all property including land, buildings, furnishings, and equipment for the use and benefit of a chapter. Members of a house corporation shall be members in good standing of the Fraternity, shall have paid a membership fee in the corporation, and shall agree to be bound by the regulations of the corporation and the Fraternity *Bylaws, Standing Rules and Policies*.

Section 2. Unincorporated Chapter House Association. All rental property, furnishings and equipment shall be managed and maintained by a chapter house association, provided the chapter was chartered before July 1, 1976, and the house association has not incorporated. Members of a house association shall be members in good standing of the Fraternity, shall have paid a membership fee in the house association, and shall agree to be bound by the regulations of the house association and the Fraternity *Bylaws, Standing Rules and Policies*.

**ARTICLE XIX
KAPPA KAPPA GAMMA FOUNDATION**

There shall be established and maintained the Kappa Kappa Gamma Foundation as a separate, nonprofit corporation exempt from federal income tax under Internal Revenue Code Section 501(c)(3).

**ARTICLE XX
FRATERNITY HEADQUARTERS**

Section 1. Fraternity Headquarters. The Fraternity shall maintain a Fraternity Headquarters in which the principal business of the Fraternity shall be transacted and all official records and archives of the Fraternity shall be kept. This office shall be under the direct supervision of the Executive Director.

Section 2. Executive Director. The Executive Director shall be employed by the Fraternity Council, serve as the Chief Administrative Officer and Corporate Secretary of the Fraternity, and perform such duties as defined by Fraternity Council.

Section 3. Director of Finance. The Director of Finance shall be employed by the Executive Director and approved by the Fraternity Council. The Director of Finance shall be in charge of the finances and accounts at Fraternity Headquarters.

**ARTICLE XXI
TRADEMARKS AND COPYRIGHTS**

Section 1. Trademarks. The Fraternity Council shall determine which Fraternity marks will be registered with the United States Patent and Trade Office. All Fraternity marks are owned by the Fraternity and may not be used or reproduced except as authorized by the Fraternity Council.

Section 2. Copyrights. The *Book of Ritual* of Kappa Kappa Gamma Fraternity is copyrighted. The *Book of Ritual* and related materials shall be kept secret, not be disclosed to nonmembers, and not be used outside of the Fraternity. Reproduction of the *Book of Ritual* and related materials is prohibited except as authorized by the Fraternity Council.

**ARTICLE XXII
INSIGNIA, FRATERNITY JEWELRY, AND SYMBOLS**

Section 1. Insignia. The designs of the insignia belong to the Fraternity. The insignia shall be:

- A. The Badge.** The badge of the Fraternity shall be a golden key one-inch in length, with the Greek letters ΚΚΓ (Kappa Kappa Gamma) on the stem, and ΑΩΟ (Alpha Omega Omicron) on the ward. A badge may either be plain or jeweled.
1. The badge shall be worn only by persons duly initiated.
 2. The badge shall be secured only from firms authorized by the Fraternity Council and only upon presentation of an official badge order issued by the Fraternity Headquarters.
 3. The badge is the emblem of membership. When membership is terminated or the member voluntarily resigns, the badge shall be returned to the Fraternity Headquarters. The badge shall not be sold or transferred to a nonmember.
 4. Members shall be urged to obtain genuine badges found in the possession of nonmembers and send the badges to the Fraternity Headquarters.
 5. Each member shall make provision for the disposition of her badge upon her death. The badge shall be returned to Fraternity Headquarters, left to another member of the Fraternity, chapter, or alumnae association, or buried with the member.
- B. Coat-of-Arms.** The following is the description of the Fraternity coat-of-arms:
1. The shield shall be azure, bearing in the honor point the golden key of the Fraternity, in the middle base a golden owl, these two charges being separated by a chevron of silver on which lie three fleur-de-lis of azure.
 2. The crest shall be a wreath of azure and silver resting on the helmeted head of Minerva, thereon a Sigma in Delta in azure hues.
 3. The motto shall be the Greek letters ΚΚΓ (Kappa Kappa Gamma) in silver resting on a ribbon of azure.
 4. The mantling shall be silver and azure.
- C. New Member Pin.** The new member pin of the Fraternity shall be a Delta of dark blue enameled on silver, one-half (1/2) of an inch on each side, enclosing a Sigma of light blue enamel. It shall be worn only by a person pledged to membership in the Fraternity.
- D. Recognition Pin.** The official recognition pin shall be a golden key, five-eighths (5/8) of an inch in length, with the Greek letters ΚΚΓ (Kappa Kappa Gamma) on the stem.

E. Official Emblems. Official emblems of office shall be purchased at the expense of the Fraternity for the members who hold the following positions: Fraternity Council members, National Panhellenic Conference Delegate, Leadership Consultants, Field Representatives Chairman, Editor of *The Key* and Executive Director. The emblem of her position shall be attached to her badge.

F. Official Emblem for Regional Directors. The Regional Directors shall have an official emblem attached to the Regional Director badges. The badges shall be provided by the Fraternity for Regional Directors to wear during their term of office.

Section 2. Fraternity Jewelry. The Fraternity jewelry shall be limited to the badge, new member pin, recognition pin, coat-of-arms, and articles decorated with the coat-of-arms. The output and sale of the Fraternity jewelry shall be authorized by the Executive Director.

Section 3. Symbols of the Fraternity. The symbols shall be:

A. Colors. The colors shall be light blue and dark blue.

B. Flower. The flower shall be the fleur-de-lis.

C. Jewel. The jewel shall be the blue sapphire.

D. Seal. The seal shall be an arch of seven stones supported by two fluted columns with Corinthian caps. The keystone shall display the badge of Kappa Kappa Gamma and the base of each column the Greek letters ΚΚΓ (Kappa Kappa Gamma) and each pedestal ΑΩΟ (Alpha Omega Omicron). Between upper thirds of the columns shall be a volant dove bearing a twig, between bases of the columns an open scroll upon a laurel wreath. All shall be placed within a circular border bearing the phrase "Grand Seal of Kappa Kappa Gamma."

E. Banner. The banner shall be a vertical, dovetailed white satin banner measuring three feet at the widest point, tapering to two feet at the dovetail; the length shall be five feet. Three fleur-de-lis of varying hues of blue shall be centered upon the field of white and overlaying them shall be the golden key of Kappa Kappa Gamma appliquéd in full detail. Fringe of gold or white shall outline the dovetail of the banner.

ARTICLE XXIII PUBLICATIONS

Section 1. *The Key.* *The Key* shall be the official magazine of the Fraternity.

Section 2. *The Hoot.* *The Hoot* shall be the official publication of the General Convention.

Section 3. *The Proceedings.* *The Proceedings* shall be the biennial report of the activities of the Fraternity.

ARTICLE XXIV PANHELLENIC

The Executive Director of the Fraternity, with the approval of the Fraternity Council, shall enroll the Fraternity as a member of National Panhellenic Conference or any other conference, association, or organization which has as its purpose the promotion and support of national women's fraternities through intersorority cooperation.

Section 1. National Panhellenic Conference. The Fraternity shall be represented in the Conference by a delegate and three alternates appointed by the Fraternity Council to correspond with the National Panhellenic Conference biennium.

Section 2. College Panhellenic Association. Each chapter of the Fraternity shall enroll as a member of the College Panhellenic and send representatives to the College Panhellenic Association meetings.

Section 3. Alumnae Panhellenic Association. Each alumnae association of the Fraternity shall enroll as a member of the Alumnae Panhellenic which is affiliated with the National Panhellenic Conference and send representatives to the Alumnae Panhellenic meetings.

ARTICLE XXV CONFLICT OF INTEREST

All persons serving in elected or appointed positions with the Fraternity shall maintain high standards of ethical conduct in performing their duties, shall avoid situations where their financial or personal interests interfere, or appear to interfere, with the interests of the Fraternity, and shall not use Fraternity property, information, or position for personal gain. A violation of any provision of the Fraternity *Bylaws*, *Standing Rules* and *Policies* shall be cause for removal from office and shall render such person liable to the Fraternity for all sums of money or other things of value received by such person contrary to this Article.

ARTICLE XXVI INDEMNIFICATION

The Fraternity shall indemnify, to the maximum extent permitted by law, any person who is a party, or is threatened to be made a party to any threatened, pending, or completed action, suit or proceeding by reason of the fact that she is or was a member of the Fraternity Council, a Regional or Province Director, a Committee Chairman, a Chapter Officer, a Chapter Committee Chairman, a Chapter Adviser, Advisory Board member, a House Board Officer or Director, an Alumnae Association Officer, or she or he is or was an employee, authorized agent or other volunteer of the Fraternity, against all expenses, judgments, fines, and amounts paid in settlement incurred by her or him, if she or he acted in good faith and in a manner she or he reasonably believed to be in or not opposed to the best interest of the Fraternity, and with respect to any criminal action or proceeding, had no reasonable cause to believe her or his conduct was unlawful. The Fraternity may pay expenses incurred by any person covered by this section in defending any action, suit or proceeding in advance of final disposition on such terms and conditions as shall be determined by the Fraternity Council. The indemnification provided by this section is not exclusive, and the Fraternity may purchase and maintain insurance on behalf of any person covered by this section, whether or not the Fraternity would have the obligation or power to indemnify her or him under this section.

ARTICLE XXVII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Fraternity in all cases to which they are applicable and in which they are not inconsistent with the Fraternity *Bylaws*, *Standing Rules* and *Policies*.

ARTICLE XXVIII AMENDMENTS

The Fraternity *Articles of Incorporation* and *Bylaws* may be amended as follows:

Section 1. Amendments. Proposed amendments shall be sent to the Executive Director no later than six months prior to the next General Convention of the Fraternity. The proposed amendments will be forwarded to the Bylaws Committee for consideration. An amendment may be proposed by the Fraternity Council, a Regional Director, a Province Director, a standing committee, a Leadership Consultant, a special committee authorized by Fraternity Council, a Province Meeting, a chapter or an alumnae association.

Section 2. Notification. Three months prior to the General Convention of the Fraternity, proposed amendments shall be sent to each member of the General Convention entitled to vote.

Section 3. Voting. A two-thirds (2/3) vote of the delegates to the General Convention of the Fraternity present at the meeting of the General Convention and voting, shall be required to adopt a proposed amendment.

ARTICLE XXIX NONPROFIT CORPORATION

Kappa Kappa Gamma Fraternity is an Ohio nonprofit corporation. The Fraternity *Bylaws* and *Standing Rules* shall constitute the regulations of the Fraternity. The Fraternity *Articles of Incorporation*, *Bylaws*, and *Standing Rules* shall be governed by, construed, and enforced in accordance with the internal laws of the State of Ohio, without giving effect to the choice-of-law or conflicts-of-laws principles thereof.

ARTICLE XXX DISSOLUTION

If, for any reason, the Fraternity shall be dissolved, all assets not otherwise disposed of shall be transferred to the Kappa Kappa Gamma Foundation, a separate, non-profit corporation complying with the requirements of the Tax Reform Act of 1969 as they apply to foundations, both private and public.

Fraternity Bylaws

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